



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

28 December 2022

MS. NIMFA D. VILLANUEVA

Owner

DIRECT A NON-SPECIALIZED WHOLESALE TRADING

10 Harvard, Brgy. J. Dela Peña,

Marikina City

CP No.: 09178274216

Email: nimfamil01@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058642-AAF

Dear **Ms. Villanueva**:

Pursuant to Purchase Order No. **058642-AAF** in the total amount of **₱ 72,000.00** for the **Supply and Delivery of Video Conferencing Camera with Tripod Kit intended for the Office of the Corporate Secretary** under PR No. **HO-CCS22-002**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


FERNANDO MARTIN Y. ROXAS
President and CEO

Cf: Mr. A. P. Japon – VP, Admin & Finance
Ms. M. B. Guinto – SDM, Administration
Mr. R. A. Villarín – DM, Logistics
Mr. A. G. Garcia – AV Technician, CorpSec

Received and Acknowledged by: Jose Agabin
Authorized Representative

Date: Dec 28, 2022

